



NATIONAL ELECTRIFICATION ADMINISTRATION
"The 1st Performance Governance System-Institutionalized National Government Agency"
57 NIA Road, Government Center, Diliman, Quezon City 1100



Management
System
ISO 9001:2015

www.tuv.com
ID 9105082030



BIDS AND AWARDS COMMITTEE

RESOLUTION NO. 126-S. 2023 (Competitive Bidding)

Recommending Award of Contract to Temps and Staffers, Inc. for the Procurement of One (1) Year Obligational Manpower Services

WHEREAS, on 22 November 2023, the Technical Working Group (TWG) endorsed to the Bids and Award Committee (BAC) the Terms of Reference for the **Procurement of One (1) Year Obligational Manpower Services**;¹

WHEREAS, the General Services Division prepared the Purchase Request No. 23-11-179 dated 22 November 2023 for the bidding of the above procurement;²

WHEREAS, the Approved Budget for the Contract (ABC) for the aforesaid procurement amounting to **Thirteen Million Seven Hundred Seventy Thousand Five Hundred Fifty-Nine Pesos and 36/100 (Php13,770,559.36)** was certified available by the Corporate Resources and Financial Services of NEA, chargeable against the **Maintenance and Other Operating Expenses (MOOE) under Professional Services (Manpower Services)** of the Indicative Annual Procurement Plan (APP) for FY 2024;³

WHEREAS, the following bidding activities for the aforesaid procurement were conducted by the BAC, as follows;

On 29 November 2023, the **Pre-Procurement Conference** was held by the BAC to review, amend and agree on the Terms of Reference and Bidding Document prepared by the Technical Working Group (TWG);⁴

On 04 December 2023, the **Invitation to Bid** for the above-mentioned procurement was posted/published on the PhilGEPS, NEA website, and conspicuous place, in accordance with Section 21.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of R.A. 9184;⁵

On 11 December 2023, the **Pre-bid Conference** was conducted at the Cultural Affairs Room, 2nd Floor, NEA Bldg., which was participated by the BAC, Technical Working Group (TWG), BAC-Secretariat and one (1) prospective bidder, Temps and Staffers, Inc.;⁶

On 11 December 2023, the **Supplemental Bid Bulletin No. 23-05** was posted on the NEA Website, PhilGEPS and conspicuous place to clarify, modify or amend the information to address the issue in the Bidding Documents and Technical Specifications;⁷

On 13 December 2023, the **Supplemental Bid Bulletin No. 23-06** was posted on the NEA Website, PhilGEPS and conspicuous place to move the scheduled Submission/Opening of Bids from 26 December 2023 to 27 December 2023;⁸

On 27 December 2023, during the **Submission of Bids**, Temps and Staffers, Inc. submitted its bid;⁹

- 1 Annex A
- 2 Annex B
- 3 Annex C
- 4 Annex D
- 5 Annex E
- 6 Annex F
- 7 Annex G
- 8 Annex H
- 9 Annex I



On the same date, the **Opening of Bids** was conducted which was participated by the BAC, TWG, BAC Secretariat and Temps and Staffers, Inc.;¹⁰

The submitted technical component envelope of the bidder consisting of legal, technical, and financial documents, was opened and passed the preliminary evaluation by the BAC using the non-discretion "**pass/fail**" criterion;¹¹

Having complied with the preliminary evaluation of the technical components, their financial bids component were subsequently opened, yielded the financial bid amounts which are within the ABC of **Thirteen Million Seven Hundred Seventy Thousand Five Hundred Fifty-Nine Pesos and 36/100 (PhP13,770,559.36)**, as follows;¹²

Abstract (Financial) of Bids As Read	
ABC	TEMPS AND STAFFERS, INC.
PhP13,770,559.36	PhP13,770,556.55

By virtue of BAC Resolution Nos. 121-S.2023 and 125-S.2023, respectively, the BAC directed the TWG to conduct the **bid evaluation** and **post-qualification** of the bids submitted by the bidder pursuant to Sections 32 and 34 of the 2016 Revised IRR of RA 9184;¹³

On 28 December 2023, the TWG submitted its **Bid Evaluation Report** declaring Temps and Staffers, Inc. as the **Single Calculated Bid (SCB)** for the provision of **One (1) Year Obligational Manpower Services** for the aforesaid procurement and thereby recommended for post-qualification;¹⁴

On 29 December 2023, the BAC sent the **Notice of Post-Qualification** to Temps and Staffers, Inc. Thereafter, Temps and Staffers, Inc. submitted the required post-qualification documents within the required period of five (5) days;¹⁵

Likewise, the Abstract of Bids As-Calculated was signed by the BAC as follows:

Abstract of Bids As Calculated
TEMPS AND STAFFERS, INC.
PhP13,770,556.55
1

On 11 January 2024, the TWG submitted its **Post-Qualification Report** indicating that the technical and financial components of bids submitted by Temps and Staffers, Inc. are responsive and therefore recommended as being the **Single Calculated and Responsive Bidder (SCRB)** for the **Procurement of One (1) Year Obligational Manpower Services**, the TWG endorsed to the Bids and Award Committee (BAC) the Terms of Reference for the Procurement of One (1) Year Obligational Manpower Services;¹⁶

10 Annex J
 11 Annex K
 12 Annex L
 13 Annex M
 14 Annex N
 15 Annex O
 16 Annex P



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NOW, THEREFORE, be it resolved, as it is hereby resolved by the BAC to declare Temps and Staffers, Inc. as the Single Calculated and Responsive Bid (SCRB) for the Procurement of One (1) Year Manpower Services and recommend to the Administrator the award of contract to Temps and Staffers, Inc. ¹⁷

RESOLVED FINALLY, to request the approval of the Administrator, as provided for in RB Resolution No. 2020-74 (1), to sign the following documents:¹⁸

- a. The Notice of Award (NOA) in favor of Temps and Staffers, Inc. for the Procurement of One (1) Year Obligational Manpower Services in the amount of **Thirteen Million Seven Hundred Seventy Thousand Five Hundred Fifty-Six Pesos and 55/100 (PhP13,770,556.55)**.¹⁹

BIDS AND AWARDS COMMITTEE:


ATTY. ALEXANDER PAUL T. RIVERA
 Chairperson


ATTY. VIC P. ALVARO
 Vice-Chairperson


ATTY. XERXES D. ADZULARA
 Member


ENGR. FEDERICO P. VILLAR, JR.
 Member



CAYETANO B. JUAREZ
 Member

ON TRAVEL
NOLLIE B. ALAMILLO
 Member

Approved:

NATIONAL ELECTRIFICATION
 ADMINISTRATION
 Office of the Administrator

 NEA-DA273617


ANTONIO MARIANO C. ALMEDA
 Administrator

17 Annex Q
 18 Annex R
 19 Annex S